

5th ISEM '10-Kyoto
November 4 – 7, 2010, Kyoto, Japan
Ryukoku University, Omiya Campus, Kyoto, Japan

JTB Western Japan, Corp. (Kyoto Office) has been appointed as the official travel agent for the Congress and will handle hotel accommodation and tour.

JTB Western Japan, Corp. MICE Center
 11F Hommachi cross Bldg.
 3-1-8 Minamikyuhoji-cho, Chuo-ku,
 Osaka, 541-0058 Japan

Phone: +81-6-6252-2861
 FAX: +81-6-6252-2862
 E-mail: s_sajiki255@west.jtb.jp

HOTEL ACCOMMODATION

JTB has booked rooms at hotels in Kyoto for the Symposium period. Reservations will be processed in order of receipt of application form. If the hotel of your first choice is fully booked, you will be assigned to a room at a hotel of the same grade.

Hotel Accommodation in Kyoto

The period we have booked rooms : November.4 - 7 (4 nights)

| No. | Hotel Name (Check-in & out time) | Room Rates (per night) | | Access from the nearest Station |
|-----|---|------------------------------------|----------------------------------|----------------------------------|
| | | Single | Twin | |
| 1 | Hotel Granvia Kyoto 15:00/12:00 | *JPY30,000yen | JPY30,000 | Upper of JR Kyoto Station |
| 2 | Rihga Royal Hotel Kyoto 13:00/11:00 | *JPY19,900 *JPY24,000(Saturday) | JPY23,000 JPY28,000(Saturday) | 7 min walk from JR Kyoto Station |
| 3 | Kyoto Dai-Ni Tower Hotel 13:00/11:00 | JPY10,500 | JPY20,000 | 2 min walk from JR Kyoto Station |
| 4 | APA Hotel Kyoto-eki Horikawa-dori 15:00/11:00 | JPY9,000 | JPY16,000 | 7 min walk from JR Kyoto Station |

- ◆ Room rates include service charge and taxes.
- ◆ Room rates include no meals.
- ◆ * indicates single occupancy of a twin or double room.
- ◆ Minimum number of participants : 1 person
- ◆ The tour conductor is not accompanied.

APPLICATION AND PAYMENT FOR HOTEL

Participants wishing to reserve hotel accommodation should apply by e-mail or fax to reach JTB Western Japan, Corp. **no later than October 13, 2010**. (Confirmation sheet will be sent by JTB Western Japan, Corp. MICE Center.)

Application should be accompanied by a payment covering the total amount of hotel accommodation.

No reservation will be confirmed in the absence of this payment. All payment must be in Japanese yen(JPY).

Payment should be in the form of:

- One of the following credit cards 1. VISA 2. MasterCard 3. Diners Club 4. AMEX 5. JCB

CANCELLATION

In the event of cancellation, written notification should be sent to JTB. The following cancellation fees will be deducted before any refund is made.

| | | |
|---------|---|-------------------------|
| Hotels: | 8 or more days prior to the first night of stay ----- | None |
| | 7 days to 2 days prior to the first night of stay----- | 30% of daily room rate |
| | 1 day prior to the first night of stay ----- | 40% of daily room rate |
| | Prior to the first night of stay----- | 50% of daily room rate |
| | After day of the first night, or in case of failure to show without notice--- | 100% of daily room rate |

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APPLICATION FORM FOR HOTEL ACCOMMODATION

Please complete and return this form to:

| | |
|--|---|
| JTB Western Japan, Corp. MICE Center 11F Hommachi cross Bldg 3-1-8 Minamikyuhoji-cho, Chuo-ku, Osaka 541-0058 Japan | Deadline: October 13, 2010 E-mail: s_sajiki255@west.jtb.jp Phone: +81-6-6252-2861 Fax: +81-6-6252-2862 |
|--|---|

(Please type or print in block letters and check appropriate boxes.)

NAME: Prof. Dr. Mr. Ms.

Family name _____ Given name _____

ORGANIZATION: _____

ADDRESS: Office Home _____

Postal code _____ Country _____

Phone: _____ Fax: _____ E-mail: _____

Name of Accompanying Person(s), if any:

Mr. Ms. Family name _____ Given name _____

HOTEL ACCOMMODATION

| Hotel name | Room type | Period of stay | Total Accommodation Fee |
|------------|--|--|-------------------------|
| 1st choice | <input type="checkbox"/> Single <input type="checkbox"/> Twin | Check-in _____ | = JPY _____...(1) |
| 2nd choice | | Check-out _____ () nights | |

PAYMENT: Grand Total: (1) = JPY _____

Credit card: VISA MasterCard Diners Club AMEX JCB

Card number:

| | | | | | | | | | | | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
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|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|

Security code*:

| | | | | |
|--|--|--|--|--|
| | | | | |
|--|--|--|--|--|

*Other than AMEX: final 3 digits on the reverse side of the end, AMEX: final 4 digits on the front of the card (Upper level)

Name of cardholder: _____ Expiration date: _____ / _____

Authorized signature: _____

Date: _____ Signature: _____

(This application will become valid upon receipt of confirmation from JTB Western Japan, Corp..)